



## 2023 Member's Handbook

Safe flying and pit operations have to be each and every flyer's first concern. Each of us holds the future of our flying field in our hands when we put an aircraft in the air. Your cooperation will ensure that we have a great place to fly in the future.

If you have any questions concerning safe flight and pit operations, please bring them to the attention of our Safety Officer or Safety Committee. If you see an unsafe act, kindly bring it to that flyer's attention.

This association was created for the mutual recreation and pleasure of flying model aircraft. Our goal is to enjoy a friendly, safe and relaxed atmosphere. The use of abusive language and un-sportsman-like or discourteous conduct will not be tolerated.

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## Salem R/C Pilots Code of Conduct

Salem R/C Pilots Association (SRCPA) is a private radio controlled model aircraft club intended to be for a group of peaceful, friendly, creative and responsible people interested in sharing their love and appreciation of this hobby together. Members of long standing guard and protect this reputation zealously. Thus, membership in this club may not be for everyone.

As members of the Salem R/C Pilots Association:

1. We represent ourselves and our club to the general public in a friendly and courteous manner.
2. We are considerate and respectful of all other club members
3. We do not to publicly engage in any personal dispute with another member at the flying field or any club function, but attempt to resolve such issues in private.
4. We encourage creativity and the sharing of solutions to the technical problems of our hobby.
5. We promote safety in all aspects of our hobby.
6. We participate in and conduct all club business ethically, with integrity and in accordance with our bylaws
7. We approach the management of our club with enthusiasm and creativity consistent with the changing times.

### We do not:

1. use abusive or obscene language.
2. behave in a threatening or aggressive manner.
3. behave in an un-sportsman-like or discourteous manner.
4. come to the field or any club function under the influence of alcohol or intoxicating drugs.
5. bring and/or use alcohol or intoxicating drugs at the field or any club function.

## Club Activities

### Meetings

Meetings of the general membership are held monthly on the **third Thursday of the month at 7:30 PM** at place to be announced in the newsletter for the months of October through April. The May through September meetings are held at the SRCPA flying field. These meetings include discussions of relevant topics in modeling, show and tell of member's latest creations and technical demonstrations.

Meetings of the SRCPA Executive Board are held monthly at a time and place determined by the president.

### Events

SRCPA calendar events include picnics, swap meets, fly-ins and contests. All events are posted on the SRCPA web site (<http://www.salemrcpilots.com/>) and may be published in the newsletter "The SPAN". All sanctioned contests require participants to be AMA members and are also published in the AMA Model Aviation magazine.

### Flight Training

Any capable club member may assist any other club member for the purpose of flight training. Flight training is also available from designated instructors who have been recognized by the club for their ability and willingness to serve. The club newsletter contains the names of the current instructors and their home phone numbers. It is a club policy that no charges will be made for flying lessons at the club field.

# Flying Field Rules

## General

1. All pilots must comply with the current AMA Safety Code included with your current AMA license.
2. The use or consumption of alcoholic beverages or any other intoxicating substance is strictly prohibited at the flying field.
3. The field gate must be closed and locked when the last club member leaves the field.
4. Flying and engine running will not commence prior to 8:00 A.M. and will terminate at dusk. This does not apply to electric powered aircraft.
5. All AMA and SRCPA rules will be enforced.
6. Each able-bodied member of legal age is expected to participate in field mowing and maintenance.
7. Helicopter and multi-rotor hover practice is allowed south and west of the south infinity line, over club property. Please use your good judgement when using this area as it is just south of the play area. Please see map below for defined location.

## Pilot Requirements

1. Each member operating an aircraft must have a current AMA and SRCPA membership.
2. Guests of members must have and show proof of a valid AMA license.
3. An instructor or soloed pilot must accompany non-soloed pilots when flying.
4. A guest pilot is the responsibility of the SRCPA member and said member must remain present while guest is on site.

## Operations

1. Flying over personnel (e.g. mowers, farmers working in the fields, etc.) is prohibited.
2. Flying may continue during aircraft retrieval with the permission and acknowledgement of all flyers and the person retrieving the aircraft.
3. Any flying behind the flight-line “line of infinity” is strictly prohibited. Engines will be stopped prior to crossing the “line of infinity” after landing. Continued violations will result in loss of flying field privileges and/or SRCPA membership.
4. No taxiing in the pits.
5. No spectators, small children, or pets are allowed in the pit area. This area is restricted to pilots only, others may accompany only for the purpose of assistance or instruction.
6. All spectators and general public must remain in the non-AMA member area provided. All pets must be kept on a leash. If your pet leaves a treasure kindly pick it up and either take it home or dispose of it off field.
7. Pilots may be on the runway only for take-off or retrieval of aircraft and must clearly and audibly announce and get acknowledgment of these actions of the other pilots.
8. During flying, pilots must stand in any one of the four available flight stations.
9. Always hang on to your model while the engine is running in the pits or waiting on the taxiway. Never leave a running engine and plane unattended.
10. A maximum of four aircraft may be in the air at any one time.
11. All take-off and hand launches shall be done from the runway or runoff areas only. No hand launches will be made between the flight line and the pit area.
12. All pilots flying aircraft with gasoline-fueled engines shall provide and have a fire extinguisher within 10 feet during

starting and operations. Failure to do so will result in grounding of the aircraft.

13. All R/C aircraft shall have the required AMA identification. This is in compliance with the requirements of the AMA Safety Code.
14. Smoking is not allowed in the pits or flight line for safety reasons.
15. A pilot will clearly announce all test flights to allow other pilots the opportunity to land prior to commencement of the test flight.

## Frequency Control

1. Prior to turning on any transmitter, the pilot must obtain the appropriate frequency clip and replace it with his current membership card. Guests will use their current AMA card.
2. The method of frequency control during events is at the discretion of the contest director (CD).
3. All 72 MHz transmitters and receivers used at the SRCPA Field must be "Narrow Band" in compliance with the 1991 FCC Regulations to operate safely in the 50-channel, 20 KHz channel spacing environment.
4. Licensed amateur radio operators may operate radio control equipment on the "6-meter" band provided the transmitters and receivers meet applicable FCC regulations and are capable of operating safely within the existing 6-meter environment.
5. The use of buddy boxes for training or other purposes requires placement of both flyers cards in the frequency clip slots for both the master and the student's transmitter boxes. Exception: The use of one frequency clip may be used if the student's transmitter is disabled by either removing its battery, crystal or the RF module.

## Field Cautions, Policies and Reminders

1. Fly with a buddy or spotter. It could save your life.
2. In the event of a medical emergency at the field, call 911 for help. When identifying yourself, tell the 911 operator that you are at the radio control model flying field at 9493 55<sup>th</sup> Ave. S.E.
3. Limit full throttle engine tests to the grass areas on the runway side of the fence located in the center of the pit area. Do not run engines up over gravel or bark dust.
4. Always announce your intentions to other pilots on the flight line when you are going to takeoff, land, retrieve a model, cross the runway or perform a dead stick landing. Notify other pilots when the runway is clear again.
5. Clean up your area when you are finished and pick up other trash you see. Remember to take your trash home. This is your field. Please help keep it neat.
6. All club members are responsible to assure that appropriate precautions/procedures are used with their radio transmitters. The frequency control system shall be used at all times. Transmitters are not to be turned on unless a membership card (AMA card for guests) has been placed in the frequency clip slot and the frequency clip is either attached to the transmitter or to the pilot.
7. In the event that a member "shoots down" another member, the individual at fault is financially obligated and responsible for all damages incurred to the plane and or property. If the parties involved cannot agree on a fair and equitable compensation, the Executive Board will resolve the dispute. The member at fault will lose all flying field privileges until such time as an equitable settlement has been made.
8. Engine break-in and extended run-ups are to be done south of the fenced pit area.

9. The gate code is changed each year on January 1. The new code is provided to club members at the Polar Bear Meet (if held), General Meetings, or upon making special arrangements with the person in charge of the code change. Do not share the code with anyone.

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## **Salem R/C Pilots Association Bylaws**

### **Article I: Name**

#### **Section 1.**

The name of the association shall be Salem Remote Control Pilots Association, henceforth known as Salem R/C Pilots Association.

### **Article II: Purpose**

#### **Section 1.**

The purpose of this association shall be to maintain an association of persons interested in radio control modeling, to encourage, promote and instruct in radio control model flying or operations; to sponsor and participate in radio control model contests; and to represent modelers, especially its members, to government agencies and/or private parties in the acquisition and maintenance of flying sites and facilities.

### **Article III: Membership**

#### **Section 1.**

Membership in the Academy of Model Aeronautics (AMA) is required to be a member of the Salem R/C Pilots Association.

#### **Section 2.**

Types of memberships:

- a. **Adult Membership** pertains to individuals over the age of 19 as of July 1 of the membership year.
- b. **Family Membership** pertains to the immediate family of an adult member of the club. Immediate family includes spouse, and children under the age of 19 by July 1 of the membership year. Any immediate family that wishes to join under the Family Membership provision must have a current AMA membership.

- c. **Youth Membership** pertains to anyone under 19 years of age by July 1 of the membership year not falling under the Family Membership criteria.
- d. **Reciprocal Membership** pertains to any individual with a current membership in another club with which the Salem R/C Pilots Association has a current reciprocal agreement.

**Section 3.**

Dues shall be as follows:

- a. **Adult Membership:** \$75.00 per year.
- b. **Family Membership:** Free. Family members who wish to have a key must pay the key deposit. Family members who desire a nametag must pay nametag costs.
- c. **Youth Membership:** \$30.00 per year.
- d. **Reciprocal Membership:** \$30.00 per year.
- e. New members joining after September 30 receive membership paid through December 31 of the following year.

**Section 4.**

Each Member shall be entitled to one vote. Proxy votes will be permitted in writing only.

**Article IV: Officers**

**Section 1.**

The officers of the association shall be: President, Vice-President, Secretary and Treasurer.

**Section 2.**

To be eligible to serve as a club officer the person shall have been a club member for at least three years continuous.

**Section 3.**

A slate of candidates shall be presented by the nominating committee to the membership at the October meeting. Nominations may also be made from the floor at this meeting. All nominations are subject to the approval of the nominees. Elections shall be held at the November meeting (again with nominations taken from the floor before the

vote). New officers will take office at the December meeting and serve until December of the following year.

**Article V: Duties of Officers**

**Section 1.**

**President:** To preside at all regular meetings and to coordinate the business affairs of the association.

**Vice-President:** To serve as president in the absence of, or at the request of the president.

**Secretary:** to be guardian of the records, except those under the charge of the treasurer; to record the minutes of all meetings; to maintain a current club roster in cooperation with the treasurer; to sign all members cards and to conduct and file copies of all correspondence of the association.

**Treasurer:** To keep and maintain all the of financial records of the association; to keep the general membership informed as to the status of the Association’s money and to have the financial records audited at least once a year by the Executive Committee.

**Article VI: Executive Committee**

**Section 1.**

The executive committee shall consist of the President, Vice-President, Secretary, Treasurer, Past President and Chief Instructor.

**Section 2.**

The executive committee shall manage and direct the affairs of the association according to the desires of the membership. It shall be empowered to spend up to \$300.00 per expenditure without prior membership approval. The club Secretary/Treasurer shall be authorized to pay the amount due for AMA charter fees and field rental charges without prior membership approval. The executive committee shall audit the books in October prior to the November election of officers.

**Section 3.**

Meetings of the executive committee shall be arranged by

the president or his delegate.

#### **Section 4.**

A majority of the executive committee shall constitute a quorum.

### **Article VII: Meetings**

#### **Section 1.**

Regular meetings shall be the third Thursday of each month beginning at 7:30pm.

#### **Section 2.**

Special meetings may be called by the executive committee at any time.

#### **Section 3.**

The members present at any official meeting shall constitute a quorum.

### **Article VIII: Safety**

#### **Section 1.**

The current AMA safety code shall be that of the association in addition to any club rules.

#### **Section 2.**

New instructors shall be nominated by the chief instructor or his delegate and elected by the general membership.

#### **Section 3.**

The instructors shall comprise the safety committee.

#### **Section 4.**

The safety committee shall formulate safety rules as required. These shall be presented to the executive committee, who shall in-turn, submit finalized rules to the membership for a vote.

### **Article IX: Muffler Rule**

#### **Section 1.**

All engines will comply with the AMA Rule Book as per noise limitation. The maximum noise limit allowed shall be 96 Decibels at three (3) meters from the aircraft.

### **Article X: Violations of Code of Conduct and/or Club Rules**

#### **Section 1.**

The executive committee shall be responsible for disciplinary action on behalf of the club.

#### **Section 2.**

- a) Should disciplinary action be under consideration, the executive committee shall notify the offending member by certified mail of the charges against him/her. The offending member shall be invited to explain and/or defend his/her actions at the executive committee meeting to be held at the date, time and place specified in the letter. This notification shall be postmarked at least 14 days before the scheduled meeting. The offending member may invite additional club members to attend the meeting to speak in his/her support.
- b) The executive committee shall then be empowered to take whatever action it deems reasonable and necessary.
- c) Should the executive committee decide to rescind the individual's membership, the vote must be unanimous. The offending member shall be notified by certified letter and the remainder of the member's current year's dues, prorated for the months remaining, shall be refunded.

#### **Section 3.**

- a) A member of the executive committee must disqualify himself/herself if he/she feels he/she cannot act without a conflict of interest in the case.
- b) The remaining members of the executive committee shall be empowered to conduct the business at hand as a complete board.
- c) Should two members of the board choose to disqualify themselves, the remaining members of the executive

committee shall choose another club member to serve as a temporary executive committee member. The temporary executive committee member shall have been a club member for at least three years continuous.

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**Section 4.**

- a) The membership may re-open a recent disciplinary action for discussion at the next general club meeting by a two thirds (2/3) majority vote providing all members of the club have been notified, in advance by e-mail or letter to their last known address, of the intention to do so.
- b) After discussion, the membership may rescind the executive committee's action by a two thirds (2/3) majority vote.

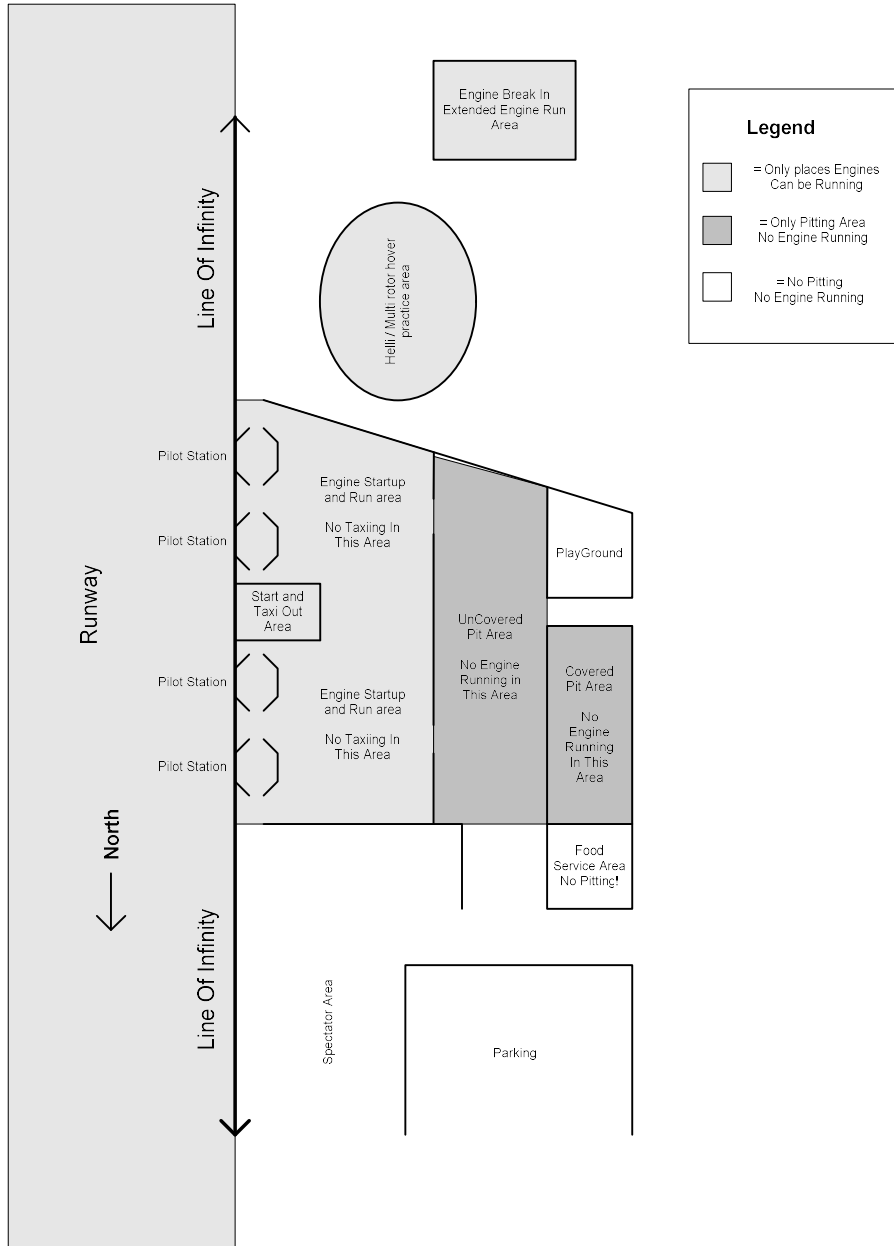
**Article XI: Amendment of Bylaws**

**Section 1.**

These articles may be amended by majority vote of members present at any regular meeting; however, the amendment must be voted on at the next regular meeting (after being published in the newsletter) following the proposal.



# Field Usage Map



## SRCPA Handbook & Bylaws Revision

# 2008

The Handbook and Bylaw Committee consisting of Dan Anderson, Allan Cleveland, Alan Lasneski, John Stroup, Ed Summers and Ron Terry worked out major revisions to the handbook and bylaws during the fall months of 2007. Allan Cleveland served as Chairman and John Stroup served as Editor. A new Code of Ethics was added to the Handbook and the disciplinary procedures were rewritten and moved into the Bylaws. Under Flight Training new wording was added to clarify who can serve as a flight instructor. The Frequency Control section of the Handbook was upgraded to include provision for the new 2.4 Ghz radios. Article III, Section 1, of the Bylaws, which had previously been inadvertently omitted, was reinstalled. The membership classifications and dues structure were rewritten and clarified with the key fund being separated from the dues structure into its own section. A new eligibility requirement to serve as an officer in the club was added in Article IV, Section 2. Numerous other minor rewordings were done for the purpose of succinctness, clarity and consistency.

## SRCPA Handbook & Bylaws Revision 2015

The Handbooks Flying Field Rules were updated to reflect a change voted in by the general membership during the July 2015 meeting. Under "General", item 4, "This does not apply to electric powered aircraft." was added. Under "General", item 7 was added to outline where the helicopter and multirotor hover practice area is located. Please see the updated "Field Usage Map" for location.

## SRCPA Handbook & Bylaws Revision 2018

The Handbooks Flying Field Rules were updated to reflect a change voted in by the general membership during the September

2018 meeting. Under “Flying Field Rules”, under “General”, item 8 was added which prohibits fuel burning turbine aircraft.

## **SRCPA Handbook & Bylaws Revision 2023**

The Handbooks Flying Field Rules were updated to reflect a change voted in by the general membership during the March 2023 meeting. Removed item 8, under “Flying Field Rules”, under “General”, which prohibited fuel burning turbine aircraft.

Other misc. updates include keys, and deposit, removed section 2 Frequency control for 2.4 GHz for red pin on frequency board.

Article III of the Bylaws were also updated. Removed Section 4 and Section 5 which dealt with Keys, which are no longer used. Section 6 which was not changed has now become Section 4.